



**TOPARTS PTE LTD**  
Co. Reg. No. 200205761R  
Website: [www.toparts.com](http://www.toparts.com)

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Date : 2<sup>nd</sup> January 2019

To : **ALL VALUED BUSINESS ASSOCIATES**

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Dear Sir / Madam,

**CLOSURE OF OFFICE FOR LUNAR CHINESE NEW YEAR**

Kindly be informed that our office will be closed for the LUNAR CHINESE NEW YEAR holiday from 4<sup>th</sup> to 8<sup>th</sup> February 2019, both dates inclusive.

Business operations will resume on Monday, 11<sup>th</sup> February 2019 (初七).

We would like to take this opportunity to thank you for your past support and look forward to many good years ahead for all.

Wishing you,

**HAPPY CHINESE NEW YEAR**

“恭喜发财”

Yours sincerely,  
The Management & Staffs of **Toparts Pte Ltd**